

A Compliance Checklist: Are You Ready?



Be prepared for November 1, 2025 and the legislative change requiring compliance with a new set of Aged Care Quality Standards.

Touchstone Life Care's platform is a trusted, purpose-built solution to help providers deliver best practice, person-centred care. We've created this easy checklist to help you check if your Advance Care Planning process meets every new standard and requirement from November 1, 2025.



We're committed to providing confidence for care teams. Our platform ensures;

- ✓ **Integration with your clinical system** - upload and retrieve Advance Care and Pallative plans, Goals of Care or Restrictive Practice forms in minutes. Documents can sync automatically with clinical workflows and My Health Record.
- ✓ **Instant Accessibility via our QR code** - frontline staff, GPs or paramedics can access a resident's plan anywhere, anytime. Real-time retrieval of the most recent version, when every second counts.
- ✓ **Governance, Audit & Accreditation Tools** - one-click compliance reporting, access logs, version control and share tracking make audit preparation efficient and accurate.

Tick the boxes where you can currently prove you're adhering to each standard below to be compliant.

Standard 1: Consumer Dignity & Choice

(Clauses 1(1)(a)–(g))



Requirements for this standard - what you need to do;

- Enable supported decision-making and autonomy.
- Plan inclusively for people with dementia or cultural needs.
- Respect each person's identity, preferences, and diversity.

Touchstone Life Care ensures this standard is met.

Our plans reflect values, promote autonomy, support decision-making, and include diversity & dementia-sensitive features.

Standard 2: Assessment & Planning

(Clauses 2(1)–(5))

Requirements for this standard - what you need to do;

- Conduct holistic, person-centred assessments.
- Engage the person and their supports in shared planning.
- Regularly review and document changes.

Touchstone Life Care ensures this standard is met.

Shared, trackable planning workflows, Goals of Care tools, and cognitive-accessible interfaces.

Standard 3: Personal & Clinical Care

(Clauses 3(1)–(5))

Requirements for this standard - what you need to do;

- Clearly document preferences for treatment, care, and restrictive practices.
- Ensure easy access to this information during care.

Touchstone Life Care ensures this standard is met.

Digitally documented treatment wishes & palliative care preferences, instantly available to frontline teams

Standard 4: Daily Living Supports

(Clauses 4(1)–(5))

Requirements for this standard - what you need to do;

Plan and communicate routines, nutrition, hygiene, and lifestyle preferences

Touchstone Life Care ensures this standard is met.

Personal living preferences can be embedded and shared with carers

Standard 5: Feedback & Complaints

(Clauses 5(1)–(5))

Requirements for this standard - what you need to do;

Empower consumers to raise concerns.

Ensure providers can track and respond appropriately.

Touchstone Life Care ensures this standard is met.

Consumer-controlled plan sharing and provider-side documentation tracking

Standard 6: Governance

(Clauses 6(1)–(7))

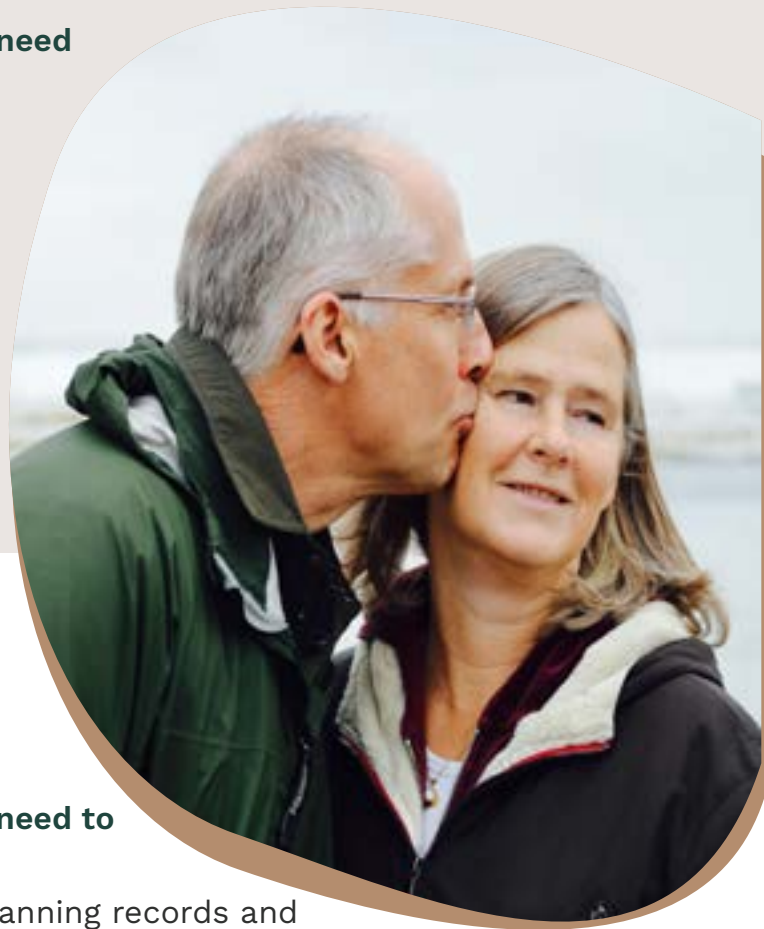
Requirements for this standard - what you need to do;

Implement robust governance of care planning records and data.

Ensure easy access to this information during care.

Touchstone Life Care ensures this standard is met.

Secure digital storage, access controls, sharing logs, and compliance reports



Standard 7: Workforce

(Clauses 7(1)–(6))

Requirements for this standard - what you need to do;

Train staff in person-centred planning.

Ensure staff can deliver care aligned with ACPs.

Touchstone Life Care ensures this standard is met.

Plans are staff-accessible and support workforce training in consumer-led care

Standard 8: Clinical Governance

(Clauses 8(1)–(6))

Requirements for this standard - what you need to do;

Embed ACP into clinical governance processes.

Monitor consent, restrictive practices, and documentation compliance.

Touchstone Life Care ensures this standard is met.

Integrated clinical workflows, legal compliance safeguards, and defensible audit records



The November 1, 2025 new ACQS deadline is fast approaching.

**Book a Demo with our Solution team today
at 1800 852 669 or email us at
support@touchstonelifecare.com**